

# Adobe Sign for ServiceNow.

Expedite business transactions across the enterprise by adding Adobe e-signatures to your ServiceNow workflows.

The pace of business is always increasing. To stay ahead, enterprises need to find innovative ways to do more in less time. By adding Adobe Sign to your ServiceNow workflows, you can make business transactions truly digital with trusted and [legal electronic signatures](#). No matter what size your organization is, Adobe Sign helps accelerate the pace of business. And it works right inside ServiceNow.

## Speed signature processes.

Adobe Sign for ServiceNow speeds approvals and provides end-to-end digital workflows for your most critical document processes. With a touch or a click, you can prepare and send contracts, work orders, and forms for [e-signature](#)—quickly and easily within any ServiceNow workflow. Real-time tracking lets you monitor the status of all outstanding documents, so you always know where they are in the approval process. And signed documents are automatically archived directly in ServiceNow, along with a detailed audit trail. You can even gather data from signers during the approval process by adding form fields to electronic contracts.

## Increase productivity in no time.

[Adobe Sign](#) provides out-of-the-box integration, so it's easy to connect e-signature capabilities to any ServiceNow workflow. Simply use Workflow Editor in ServiceNow to add Adobe Sign to any IT, HR, or cross-department process—without coding. Boost productivity across your organization by eliminating manual approval tasks—like faxing or mailing paper documents—that can slow down your automated ServiceNow processes.

*"In an IT environment, you don't want to wait a long time to replace faulty equipment. Now we don't have to watch for the emails going back and forth, or wait for scanned copies of the signed purchase order. With Adobe Sign, you only see things when you need to. Nothing gets lost in the shuffle anymore."*

**CARRIE SIWIEC**

Staff accountant,  
Kantar ITP

Adobe Sign can be used across all departments to expedite signature processes.

### IT

- Asset documentation and tracking
- Change forms
- Authorization forms
- Access management
- Incident reporting
- Work orders

### HR

- New hire onboarding
- Code of conduct
- Telecommuting forms
- Policy acknowledgments

### Cross-department

- Expense reports
- Nondisclosure agreements (NDAs)
- State-required forms
- Audits
- Outside counsel agreements
- Internal compliance

With Adobe Sign, approvals that once took days or weeks can take just hours or even minutes. And employees don't have to be in the office to keep the approval process running smoothly because they can send documents for signature and monitor their progress from any device. Not only can Adobe Sign shorten approval cycles, but it can also increase the ROI of your ServiceNow investment by giving employees another reason to work within your service management system of choice.

### **Deliver an exceptional signing experience.**

Adobe Sign for ServiceNow makes it easy for anyone to sign, from anywhere, with just a few clicks. Recipients receive an email with a link when a document needs their approval. Whether they are in the office or on the go, all they have to do is click or tap the link from any browser or mobile device to open the document and sign on the dotted line. No additional software or downloads are needed. Once they've signed, they receive an archived copy of the approved document for their records. And the whole process only takes a couple minutes. You can also create a more personalized and engaging signing experience for both customers and employees by adding your company's branding to every touchpoint of the approval process. And you can create customized communications for signature requests and confirmation emails.

### **Secure documents and ensure compliance.**

Adobe Sign for ServiceNow protects your documents and data with the highest level of authentication, global security standards, and legal compliance. Protect valuable information with rigorous Adobe Sign security standards, including ISO 27001 and SOC 2 Type 2. Use two-factor authentication methods, such as phone and knowledge-based authentication. And build end-to-end electronic and [digital signature](#) processes that ensure compliance with e-signature laws, including the U.S. ESIGN Act and EU eIDAS Regulation.

### **Choose a leader in digital documents to accelerate business transactions.**

Join the ranks of industry leaders—including Kantar ITP and Telefónica—that are using Adobe Sign to speed the signing process across IT, HR, and many other department workflows throughout the organization. Adobe Sign is the world's most trusted e-sign solution. And it's from the company that created PDF and has been a leader in digital documents for more than 20 years.

*"We saw the impact of Adobe Sign right away. In less than four months, we reduced the average time for onboarding cases from more than nine days to just over one day."*

**NIAMH HOEY**

Continuous improvement lead,  
European People Services Center,  
Telefónica



Adobe and the Adobe logo are either registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries. All other trademarks are the property of their respective owners.

© 2017 Adobe Systems Incorporated. All rights reserved.